



## Epping Forest & Commons Committee

**Date:** THURSDAY, 28 NOVEMBER 2024  
**Time:** 10.00 am  
**Venue:** COMMITTEE ROOMS - 2ND FLOOR WEST WING, GUILDHALL

**Members:**

Benjamin Murphy (Chairman)	Eamonn Mullally (Ex-Officio Member)
Caroline Haines (Deputy Chair)	David Sales
George Abrahams	Philip Woodhouse
Jaspreet Hodgson	Verderer Michael Chapman DL
Alderman Vincent Keaveny, CBE	Verderer William Kennedy
Gregory Lawrence	Verderer Paul Morris
Alderman Sir Nicholas Lyons	Verderer Nicholas Munday
Alderman Bronek Masojada	

**Enquiries:** Callum Southern  
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### Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

**Ian Thomas CBE**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

a) **Draft Minutes of the Epping Forest & Commons Committee held on 19 September 2024 (Pages 7 - 16)**

To agree the public and non-public summary of the Epping Forest & Commons Committee held on 19 September 2024.

**For Decision**

b) **\*Informal Note of the Epping Forest & Commons Committee held on 19 September 2024 (Pages 17 - 18)**

To note the public informal note of the Epping Forest & Commons Committee held on 19 September 2024.

**For Information**

4. **MATTERS ARISING**

a) **Action Log (Pages 19 - 22)**

Report of the Town Clerk.

**For Information**

5. **PRESENTATION FROM THE FIELD STUDIES COUNCIL**

The Committee to receive a presentation of the Field Studies Council.

**For Information**  
(Pages 23 - 36)

6. **ANNUAL REVIEW OF THE TERMS OF REFERENCE**

Report of the Town Clerk.

**For Decision**

### **Epping Forest**

7. **ASSISTANT DIRECTOR EPPING FOREST UPDATE REPORT, JULY - SEPT 2024 (SEF 18/24)**

Report of the Executive Director, Environment.

**For Information**  
(Pages 41 - 58)

8. **EPPING FOREST AND COMMONS PROJECT PRIORITISATION (SEF19/24)**

Report of the Executive Director, Environment.

**For Decision**  
(Pages 59 - 74)

9. **RISK MANAGEMENT UPDATE**

Report of the Executive Director of Environment.

**For Decision**  
(Pages 75 - 94)

10. **FINANCE PROGRESS REPORT 2024/25 (PERIOD 6 APRIL – SEPTEMBER) – EPPING FOREST CHARITY**

Report of the Chamberlain.

**For Information**  
(Pages 95 - 110)

### **The Commons**

11. **THE COMMONS – ASSISTANT DIRECTOR'S QUARTERLY UPDATE, JULY TO SEPT 2024**

Report of the Executive Director, Environment.

**For Information**  
(Pages 111 - 132)

12. **FINANCE PROGRESS REPORT 2024/25 (PERIOD 6 APRIL - SEPTEMBER) - THE COMMONS CHARITIES**

Report of the Chamberlain.

**For Information**  
(Pages 133 - 168)

13. **SURREY HILLS AONB BOUNDARY EXTENSION PROPOSALS – 2ND CONSULTATION**

Report of the Executive Director, Environment.

**For Decision**  
(Pages 169 - 182)

14. **REPORT OF ACTION TAKEN**

Report of the Town Clerk.

**For Information**  
(Pages 183 - 186)

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

17. **EXCLUSION OF THE PUBLIC**

**MOTION:** The following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

**For Decision**

**Part 2 - Non-Public Agenda**

18. **NON-PUBLIC MINUTES**

a) **Draft Non-Public Minutes of the Epping Forest & Commons Committee held on 19 September 2024 (Pages 187 - 190)**

To agree the non-public minutes of the Epping Forest & Commons Committee held on 19 September 2024.

**For Decision**

b) **\*Informal Non-Public Note of the Epping Forest & Commons Committee held on 19 September 2024 (Pages 191 - 192)**

To note the non-public informal note of the Epping Forest & Commons Committee held on 19 September 2024.

**For Information**

19. **UPDATE ON RANGERS JUBILEE - VERBAL UPDATE**

The Committee to receive a verbal update.

**For Information**

20. **VERBAL PRESENTATION ON INSURANCE CLAIMS MANAGEMENT REPORTS**

The Committee to receive a verbal presentation.

**For Information**

21. **CARBON REMOVALS PROJECT – GREY SQUIRREL SURVEYS & PINE MARTEN STUDY (SEF 20/24)**

Report of the Executive Director, Environment.

**For Decision**  
(Pages 193 - 202)

22. **THE GROTTO, WANSTEAD PARK RESTORATION 2024-26**

Joint Report of the Executive Director, Environment, and the City Surveyors.

**For Decision**  
(Pages 203 - 246)

23. **REPORT OF ACTION TAKEN - NON-PUBLIC**

Report of the Town Clerk.

**For Information**  
(Pages 247 - 252)

24. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

25. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**